

Appendix: COVID-19 Protocol for St. Albert the Great at Assumption Academy

To fulfill our duty to reasonably protect students, St. Albert the Great at Assumption Academy is implementing policies and protocols that comply with state and federal guidelines for reopening. We have implemented applicable guidance from national independent school organizations, the Diocese of Cleveland, and infectious disease experts.

Steps St. Albert the Great at Assumption Academy has taken and will continue to take to mitigate the risk of spread of infection from the virus include:

- Any school personnel assisting students or coworkers that develop symptoms concerning for COVID-19 will be directed and educated on how to properly apply PPE (face mask, mask, gown, gloves)
- PPE resources will be available for faculty and staff and a back-up supply for students who forget items or need items replaced while on site.
- A designated isolation area where anyone developing symptoms concerning for COVID 19 can be isolated while waiting for pick-up to leave the building. This room will be thoroughly disinfected and not reused for two hours.
- Students and staff will be required to have masks

	In classroom properly distanced	In classroom Under 6 ft distancing	Outdoor recess, lunch P.E.	Hallways, church, common areas, entrance/exit, teacher request, on the bus
PS	**Required	Required	Not required	Required
K-3	**Required	Required	Not required	Required
4-8	**Required	Required	Not required	Required
Staff	**Required	Required	Not Required	Required
Visitors	Required	Required	N/A	Required

-Surfaces in the classrooms and cafeterias will be sanitized at the end of each day, before and after a snack break, and whenever a new set of students enters a room.

- Temperature checks will be performed at the start of each day when students enter the classroom. Anyone with a fever will be immediately isolated.

- Water filling stations have replaced several traditional water fountains throughout the building and traditional fountains have been disconnected.

Expectations for students and families:

Provide students with masks for use. Perform temperature checks and health assessment (daily COVID questionnaire) of children at home prior to bringing them to school each day.

Taking necessary steps for continued good hygiene practice including regular and routine hand washing, covering coughs and sneezes, and the use of sanitizer prior to eating.

Keep children who are ill with either suspect or confirmed COVID 19 home from school until fever and symptom free for three days.

Parents are encouraged to consult government websites and review the latest return to school policies from the State of Ohio.

Removal of the requirement for physician notes or excuses for students to return to school due to potential exposure or symptoms of COVID 19.

Be of the understanding that Home Learning may occur at any point should state officials deem necessary or in the event of a local resurgence. Parents may elect virtual learning for their children for an entire quarter. Once selected, cannot waver between the two options.

Reopening schools in the midst of a pandemic will inevitably involve substantial risk of harm to students. Under the circumstances, no school can absolutely eliminate the risk of illness. Parents have signed a Student COVID 19 Policy for St. Albert the Great School in light of this fact.

Specific St. Albert the Great at Assumption Academy Changes and Protocol as a Result of the Pandemic – A to Z

After Care & Before Care – A designated drop off location for before care has been established where temperature will be taken. Parents should enter the building wearing a mask and sanitize hands prior to signing students in/out.

Arrival Procedures (by car) – At 7:40 cars may enter the parking lot and continue to drop of their children in front of the school. Students must enter specified doors near the Fellowship Room. Students who arrive prior to 7:30 will be sent to Before Care. NO students can enter the main doors prior to 7:30am as they cannot congregate in the main lobby for social distancing.

Art – Art classes for the onset of the school year will take place in the homeroom classrooms unless the student count is under 20 students. Students will be using individual art supplies as feasible.

Absences – Students who are not attending school due to possible exposure to COVID-19 will not result in a consequence. Students are encouraged to participate in remote learning throughout the day as teachers will be available in both formats.

Change of Classes – Teachers will move between rooms at the change of class for grades 3-8. Music specialist will also go to the classrooms to provide instruction mitigating the number of students in the hallways at any given time. Grades K-3 are self-contained and will only travel hallways for lunch and certain specials.

Classroom Arrangement – Kindergarten and 1st grade students will utilize desks instead of tables to ensure social distancing can be achieved. Additional furnishings have been removed from classrooms to allow for necessary spacing of desks to establish social distance.

Co-Curricular Activities – Planning for extracurricular activities will depend on the recommendations of the local sports organizations, diocese, and the State Board of Health. All social distancing protocol for use in school will be adjusted for other areas as well if held. At the present time all co-curricular activities are suspended. They will be considered on an individual basis if they are able to be held.

Cohorting – Keeping groups constant (homerooms/block classes/teachers move).

CYO Activities – Please see the website for this area.

Dismissal – Buses will be dismissed one or two at a time in order to ensure minimal movement of students. This year the car riders will be dismissed by family name, half of the alphabet at a time instead of all at once.

Drinking Fountains – Are only to be used as water dispensing stations to fill water bottles. Use of water fountains will be restricted at the current time.

Field Trips - Due to the restrictions imposed by COVID-19, field trips will be temporarily suspended until further notice.

First Aid – If the illness is temperature related or with symptoms indicating Covid-19, the infirmed will be held in a secondary clinic until he/she can be picked up from school. Minor cuts and scrapes will be treated in the main clinic. Medication will continue to be dispensed in the main clinic area.

Hallway Travel – Stairwells and hallways will be marked to show the traffic flow.

Health Assessment – Parents are asked to refer to the health assessment each morning before sending their child to school. All visitors and parents picking up children will be asked the health assessment.

Hot Lunch Program – The full menu will be temporarily suspended and replaced with a 1 option lunch per day. All students should bring a boxed lunch from home with a drink. Milk will be available for purchase. We will be using a touchless system. Cafeteria will have 1 entrance and 1 exit to keep a one-way flow of traffic.

iPads – Students in grades 6-8 will continue to have in their possession an iPad to be used both in-school and at home. In the event that Home Learning recommences, students in Grades 3-5 will also be provided a Chromebook for home use.

Liturgical Program – Students will attend an All School Mass every Friday. In order to comply with social distancing regulations students are spaced throughout the entire church. Buddy masses have been suspended during the pandemic. Parents are encouraged to join us on days your child(ren) have/has a speaking/special part in the Mass.

Lockers – Students who have lockers in another room will be permitted to get their materials from the lockers called as part of a designated group. Social distancing will also be achieved for students utilizing their homeroom lockers. Lockers are all individually assigned as space permits.

Lunch – Students will maintain their normal lunch schedules with one grade band in the cafeteria at a time. A peanut free table is available. Tables will be sanitized at the conclusion of each lunch with every effort made to maintain social distancing protocol. Students will be grouped within their classroom cohorts.

MAP Testing – MAP testing will be utilized at the onset of the school year to determine a baseline datapoint for all students. Students who select to learn remotely will be offered the opportunity to come to campus to take the tests, held at a designated location.

Masks – Please ensure the decoration and/or design on student masks does not present a distraction to the class and is school appropriate. Gaiters are permissible and must be worn over the mouth or neck area. No tied bandanas are permitted.

Meet the Teacher Night – This school year’s program will be presented virtually on Zoom. Please watch for an email from your child’s teacher with more information about this program.

Monitoring – Identifying (quickly) those that are at elevated risks and/or have already contacted COVID-19.

Move In Day – Students will bring their materials with them on the first days of school.

Physical Education – Students will come dressed for PE on their respective gym days to avoid the need to change in the locker rooms.

Playground –The “high touch” areas of the playground will be sanitized between cohort groups.

Quarantine – Anyone who has tested positive for COVID-19, anyone who is awaiting test results for COVID-19, anyone who has symptoms of COVID-19 (fever, cough, shortness of breath, etc.), anyone who has been in close contact with someone who has COVID-19, anyone who has traveled to states identified by the state of Ohio must quarantine for 14 days.

Recess – The items provided to this group will be separated from others by plastic tubs and sanitized prior to the next day's use. Only students from the same cohort can access those materials.

Reducing Time and Exposure - Keeping the likelihood of transmission as low as it can be within reason.

Restrooms – Students will be permitted restroom breaks on an individual or small group basis to reduce the number of students in the hallway at any given time.

Safety Drills – Classrooms will identify their specific locations to go in the event of an emergency, the practice of routine drills will be held according to guidelines as we receive them if directed to do so.

Sanitizing Stations – When entering the building, all students will need to sanitize hands. Sanitizing stations will be present in hallways throughout the building for groups that transition between classes and/or other locations.

School Snacks – Students who partake in a daily snack break are advised to bring in either fruits or vegetables in lieu of candy, potato chips, or empty calorie foods. Surfaces will be sanitized prior to eating snack and afterwards.

Shared Supplies – Saint Albert the Great at Assumption Academy is trying to reduce shared supplies for students wherever possible. Please ensure your child has his/her own art materials and supplies and encourage him/her for the safety of self and others to refrain from sharing those at this time. This also includes shared drinks, snacks, lunches, etc.

Socials (7th & 8th Grade) – Although we are exploring alternatives to make these events happen in the fall, it may need to be postponed until the spring semester.

Social and Emotional Needs – At the HEART of our plan is knowing, understanding and reacting to meeting the social and emotional needs of our children.

SWIVL Technology - Allows for synchronous learning to occur from a remote location for students with compromised health and families not comfortable with return.

Transportation – Busing will be provided by local school districts according to our schedule. Please follow your public-school district's guidelines and expectations for daily transportation.

Visitors/Volunteers – Visitors to the school building will be restricted to emergency pick-up/drop-off situations and the enrollment process. Volunteer opportunities will be on a limited basis and those individuals subject to the COVID-19 guidelines for social distancing.